Career Technical Education
Bilateral Credit Agreement FY2026
LPN Practical Nursing Program – Excel TECC

Request info:

FOR OFFICE USE ONLY
LID: _____
Approved Credits: ___

STUDENT: Complete the "STUDENT" portion of this agreement.

____ 1. Apply to Lakeland Community College as a CTE student. Once your transcript is received you will receive an email with **Lakeland ID** (LID) and instructions on how to get to your myLakeland account. ***(Keep this for future use!)***
Enrolled CCP students do not have to reapply to Lakeland.

____ 2. Ensure that the Lakeland Community College's Admissions Office has a copy of your final, official high school transcript by **June 10th**. This transcript MUST be sent directly from your high school to ***transcripts@lakelandcc.edu***.

____ 3. Take a picture or make a copy of this agreement for your records and forward it to your high school CTE instructor by ***June 1***.

____ 4. Questions? Visit: https://lakelandcc.edu/web/about/career-technical-education or Email: ***CTE@lakelandcc.edu***

NOTE: *It is the student's responsibility to ensure that all required documents are on file at Lakeland. Bilateral agreements must be submitted directly by the school to the Tech Prep/CTE Office. Agreements turned in by the student will NOT be accepted.*

PRINT

Last Name:	First Name:
Home High School:	High School Graduation Year:
If CCP student, Lakeland ID # (LID):	Preferred E-mail Address for Notifications **(print clearly):**
I plan to attend Lakeland CC: (circle) **YES** **NO** **UNSURE**	
I would like my Career Technical Credit Transfer (CTAG) credit and Bilateral Agreement credit posted to a Lakeland CC transcript. Yes _____ No _____ (answering **YES** will allow your college credit earned in high school to be posted to a college transcript.)	
Yes _____ No _____ I give Lakeland CC permission to request my final high school transcript.	
Student Signature:	**Date:**

Instructor's Initial	Lakeland Course # w/catalog link	Lakeland Course Title	Credit Hours
	HLTH 1100	Introduction to U.S. Health Care System*	2
	HLTH 1310	Nutrition & Diet Therapy *	2
	NURS 1020	Introduction to Nursing (w/ passage of the NCLEX-LPN, NURS 1565, NURS 1610))*	3
	NURS 1060	Pharmacology and Dosage Calculation (w/ passage of the NCLEX-LPN, NURS 1565, NURS 1610)*	2
	NURS 1090	Nursing Care of Adults (w/ passage of the NCLEX-LPN, NURS 1565, NURS 1610))*	4
	NURS	Elective (w/ passage of the NCLEX-LPN, NURS 1565, NURS 1610))*	1

*In addition to earning 2.75 GPA in the program, Lakeland's Health Technologies requires a minimum 2.0 for each course to earn college credit. **(12 credits for students who pass the NCLEX-LPN, NURS 1565, NURS 1610) and 4 credits for students who do not.**

Instructor's Signature: _____ Instructor's Printed Name: _____
Date: _____ Instructor's Email: _____

***Instructor should submit this completed form to the CTE Director/Career Center Coordinator by June 10th.**

CTE OFFICE VERIFICATION:

Office Use	R	Checklist
	1	Bilateral Agreement was submitted by CTE Instructor (this form)
	2	Completed HS CTE Program
	3	Official HS transcript was submitted to Lakeland Community College
	4	Earned 2.75 GPA or higher in CTE Program
	5	Applied to Lakeland (during HS graduation year) or is a CCP student w/LID

Credits Approved: _____ Credit Denied: _____ Reason for Denial: _____
Tech Prep/CTE Official Signature: _____ Date: _____

OTHER PROGRAM INFORMATION:

CTAG credit is processed by the school where the student is attending. This credit is earned from Web Exams and is pulled from the statewide CTAV system. Only students attending Lakeland Community College will use Lakeland to process this credit.

CTAG/ODE Courses Taught - LINK	***Course***	***Lakeland Course Match***
Patient Centered Care	072050	
Nutrition and Wellness	072015	
Patient Centered Care and Diagnostics	072055	
Lifespan Development and Medical Intervention	072060	

Industry Recognized Credentials - *LINK*	***Points***

Notes:

Health Science CTE Curriculum - ODE LINK
Course Description: all Courses in the Health Science Pathway LINK

Special Notes:

-Are you transferring credits to another college or university? YES _____ NO _____ **If yes, please read carefully!**

Once the bilateral credit is processed by Lakeland, students will be able to log into their myLakeland account and see credit on their Lakeland transcript. Be sure to check that your credit has been posted **BEFORE** you request a transfer. Students can then access the "Request for Transfer" form through this link: Lakeland Community College (OH) Transcript Request | Parchment

Your Lakeland transcript will be sent to its destination upon payment of the transfer fee and submission of the form ($10). ***Please note that each college or university makes an independent decision as to whether they will accept credit/s. Acceptance of credit is only guaranteed if you attend Lakeland.*** *You will receive the most credit if you use it at Lakeland and stay on the same career path.* What school do you plan to attend? _____

-Students who successfully complete a CTE Program and meet the requirements listed in Column R 1-5 on page 1 will receive college credit listed in the INSTRUCTOR section of the Bilateral Credit Agreement. For specific programming options, please visit **www.lakelandcc.edu** and click on Academics / Degrees & Certificates.

-CTAG credit is awarded based on a student's performance on WebXam/End-of-Course Assessments that are offered through the CTE Program. Bilateral credit cannot be awarded if there is CTAG credit available through the WebXam/End-of-Course Assessment. The school where the student is attending will process the CTAG credit.

-College courses are being reviewed and updated on a regular basis. Visit: https://catalog.lakelandcc.edu/ for the most updated version of the Lakeland Course Catalog. Credit is only guaranteed if the course is listed in the Course Catalog, the student attends Lakeland and remains on the same career path.

-Accumulation of college credit may impact federal financial aid. Check with your college or university for more information.

SUGGESTED SEQUENCE

Career Technical Education Program: **LPN Practical Nursing Program – Excel TECC (NCI)**
Lakeland Community College: **Nursing**

Course Subject Title	Credit Hours	Type of Credit – AP, CCP, CTE Bilateral, CTAG
Nursing (RN) (9330) , AAS		
Nursing Assistant Certificate/Area of Specialization (3310)		

LAKELAND COMMUNITY COLLEGE CAREER TECHNICAL EDUCATION AGREEMENT APPROVAL FORM

****OFFICIAL SIGNATURES ARE ON FILE IN THE CTE OFFICE AT LAKELAND COMMUNITY COLLEGE.**

LPN Practical Nursing Program – Excel TECC (NCI)

_____ Date _____
Kim Nye, Instructor

_____ Date _____
Other Representative (if applicable)

Lakeland Community College

_____ Date _____
Lucy Ott, CTE/Tech Prep Coordinator

_____ Date _____
Connie Bowler, Program Director and Professor of Nursing

_____ Date _____
Denise Lash, Program Director of Medical Assisting

_____ Date _____
Regina Prosser, Dean for Health Technologies

_____ Date _____
Erin Shufro, Associate Provost of Faculty Engagement and Dean of Faculty

_____ Date _____
Laura C. Barnard, J.D.
Executive Vice President and Provost

After signing this document, please forward it to Lucy Ott, CTE/Tech Prep Coordinator – A-1040b, lott1@lakelandcc.edu.