



### Career Technical Education

### Bilateral Credit Agreement FY2026 Welding – Excel TECC (WE/NCI)

Request info:



FOR OFFICE USE ONLY

LID: \_\_\_\_\_

Approved Credits: \_\_\_\_

**STUDENT:** Complete the "STUDENT" portion of this agreement.

- \_\_\_\_ 1. Apply to [Lakeland Community College](http://Lakeland Community College) as a CTE student. Once your transcript is received you will receive an email with **Lakeland ID (LID)** and instructions on how to get to your myLakeland account. **(Keep this for future use!)**  
**Enrolled CCP students do not have to reapply to Lakeland.**
- \_\_\_\_ 2. Ensure that the Lakeland Community College's Admissions Office has a copy of your final, official high school transcript by **June 10th**. This transcript **MUST** be sent directly from your high school to [transcripts@lakelandcc.edu](mailto:transcripts@lakelandcc.edu).
- \_\_\_\_ 3. Take a picture or make a copy of this agreement for your records and forward it to your high school CTE instructor by **June 1**.
- \_\_\_\_ 4. Questions? Visit: <https://lakelandcc.edu/web/about/career-technical-education> or Email: [CTE@lakelandcc.edu](mailto:CTE@lakelandcc.edu)

**NOTE:** *It is the student's responsibility to ensure that all required documents are on file at Lakeland. Bilateral agreements must be submitted directly by the school to the Tech Prep/CTE Office. Agreements turned in by the student will NOT be accepted.*

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Last Name:	First Name:
Home High School:	High School Graduation Year:
If CCP student, Lakeland ID # (LID):	Preferred E-mail Address for Notifications <b>(print clearly):</b>
I plan to attend Lakeland CC: (circle) <b>YES NO UNSURE</b>	
I would like my Career Technical Credit Transfer (CTAG) credit and Bilateral Agreement credit posted to a Lakeland CC transcript. Yes ____ No ____ (answering <b>YES</b> will allow your college credit earned in high school to be posted to a college transcript.)	
Yes ____ No ____ I give Lakeland CC permission to request my final high school transcript.	
<b>Student Signature:</b>	<b>Date:</b>

**INSTRUCTOR:** Students must earn at least a 2.75 GPA in the CTE program to be eligible for credit. (NOTE: Credits will be verified by official HS transcript.)

This credit is processed for students who attend Lakeland.	Instructor's Initial	Lakeland Course # w/catalog link	Lakeland Course Title	Credit Hours
		<a href="#">WELD 1030</a>	Arc Welding Fundamentals <b>(CCP)</b>	3
		<a href="#">WELD 1300</a>	Thermal Cutting, Gouging, Brazing and Soldering	2
		<a href="#">WELD 1320</a>	Basic SMAW (stick) Welding <b>(CCP)</b>	2
		<a href="#">WELD 1330</a>	Basic GTAW (TIG) Welding	3

Instructor's Signature: \_\_\_\_\_ Instructor's Printed Name: \_\_\_\_\_  
Date: \_\_\_\_\_ Instructor's Email: \_\_\_\_\_

**Submit to:** Lucy Ott, CTE Coordinator at Lakeland Community College, 7700 Clocktower Drive, Kirtland, OH 44094

**TECH PREP/CTE OFFICE VERIFICATION:**

Office Use	R	Checklist
	1	Bilateral Agreement Submitted by CTE Instructor (this form)
	2	Completed HS Tech Prep/CTE Program
	3	Official HS Transcript Submitted to Lakeland Community College
	4	Earned 2.75 GPA or higher in College Tech Prep/CTE Program
	5	Applied to Lakeland (during HS graduation year) – LID

Credits Approved: \_\_\_\_\_ Credit Denied: \_\_\_\_\_ Reason for Denial: \_\_\_\_\_  
Tech Prep/CTE Official Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**OTHER PROGRAM INFORMATION:**

CTAG credit is processed by the school where the student is attending. This credit is earned from Web Exams and is pulled from the statewide CTAV system. Only students attending Lakeland Community College will use Lakeland to process this credit.

<b>CTAG/ODE Courses Taught</b>	<b>Course Code</b>	<b>Lakeland Course</b>
Gas Metal Arc Welding	176000	
Shielded Metal Arc Welding	176001	
Flux Cord Arc Welding	176002	
Gas Tungsten Arc Welding	176003	

<b>Industry Recognized Credentials - <a href="#">LINK</a></b>	<b>Points</b>
<b>SMAW</b> ITAG (6 credits) <i>With SMAW industry Recognized Credential = Lakeland Course WELD 1320 and WELD 2320</i>	
<b>GTAW</b> ITAG (6 credits) <i>With GTAW Industry Recognized Credential = Lakeland Course WELD 1330 and WELD 2330</i>	

**Notes:**

Engineering and Science and Manufacturing Technologies CTE Curriculum - ODE <a href="#">LINK</a>
Course Description: all Courses in the Engineering and Science and Manufacturing Pathway <a href="#">LINK</a>
Lakeland Course Descriptions - <a href="#">LINK</a>

**Special Notes:**

**-Are you transferring credits to another college or university?** YES \_\_\_\_\_ NO \_\_\_\_\_ **If yes, please read carefully!**

Once the bilateral credit is processed by Lakeland, students will be able to log into their myLakeland account and see credit on their Lakeland transcript. Be sure to check that your credit has been posted **BEFORE** you request a transfer. Students can then access the "Request for Transfer" form through this link: [Lakeland Community College \(OH\) Transcript Request | Parchment](#)

Your Lakeland transcript will be sent to its destination upon payment of the transfer fee and submission of the form (\$10). **Please note that each college or university makes an independent decision as to whether they will accept credit/s. Acceptance of credit is only guaranteed if you attend Lakeland. You will receive the most credit if you use it at Lakeland and stay on the same career path.** What school do you plan to attend? \_\_\_\_\_

-Students who successfully complete a CTE Program and meet the requirements listed in Column R 1-5 on page 1 will receive college credit listed in the INSTRUCTOR section of the Bilateral Credit Agreement. For specific programming options, please visit [www.lakelandcc.edu](http://www.lakelandcc.edu) and click on Academics / Degrees & Certificates.

-CTAG credit is awarded based on a student's performance on WebXam/End-of-Course Assessments that are offered through the CTE Program. Bilateral credit cannot be awarded if there is CTAG credit available through the WebXam/End-of-Course Assessment. The school where the student is attending will process the CTAG credit.

-College courses are being reviewed and updated on a regular basis. Visit: <https://catalog.lakelandcc.edu/> for the most updated version of the Lakeland Course Catalog. Credit is only guaranteed if the course is listed in the Course Catalog, the student attends Lakeland and remains on the same career path.

-Accumulation of college credit may impact federal financial aid. Check with your college or university for more information.

## SUGGESTED SEQUENCE

Career Technical Education Program: **Welding**  
 Lakeland Community College: **Welding and Fabrication Technologies**

Course Subject Title	Credit Hours	Type of Credit – AP, CCP, CTE Bilateral, CTAG
<a href="#">Thermal Cutting, Gouging, Brazing, &amp; Soldering Certificate (4335)</a>	2	
<a href="#">SMAW Welding Certificate 4326</a>	5	
<a href="#">Pipe Welding Certificate 4331</a>	6	
<a href="#">GTAW Welding Certificate 4330</a>	6	
<a href="#">FCAW Welding Certificate 4333</a>	6	
<a href="#">GMAW Welding Certificate 4334</a>	6	
<a href="#">Welding and Fabrication Tech I Certificate 4336</a>	21	
<a href="#">Welding and Fabrication Tech II Certificate 4337</a>	39-43	
<a href="#">General Manufacturing Major AAS - 9430</a>	61	
<a href="#">Welding and Fabrication Technology - 9414</a>	65	

**LAKELAND COMMUNITY COLLEGE CAREER TECHNICAL EDUCATION AGREEMENT APPROVAL FORM**

**\*\*OFFICIAL SIGNATURES ARE ON FILE IN THE CTE OFFICE AT LAKELAND COMMUNITY COLLEGE.**

**Welding – Excel TECC / Northern Career Institute**

\_\_\_\_\_  
Instructor – Mike Kirchhevel

Date \_\_\_\_\_

\_\_\_\_\_  
Instructor – Mark Stevens

Date \_\_\_\_\_

**Lakeland Community College**

\_\_\_\_\_  
Lucy Ott, Career Technical Education Coordinator

Date \_\_\_\_\_

\_\_\_\_\_  
Ryan Eubank, Welding and Fabrication Technology Program Director

Date \_\_\_\_\_

\_\_\_\_\_  
Ryan Hamilton, Dean for Engineering

Date \_\_\_\_\_

\_\_\_\_\_  
Jennifer Collis, PhD  
Vice President for Enrollment Management & Student Retention Services

Date \_\_\_\_\_

After signing this document, please forward it to Lucy Ott, CTE/Tech Prep Coordinator – A-1040b, lott1@lakelandcc.edu.